

Defence

Cap. 159.

**BARBADOS DEFENCE FORCE RESERVE
REGULATIONS, 1981**

1981-48.

Authority: These regulations were made on 16th March, 1981 by the Defence Board under section 224 of the *Defence Act*.

Commencement: 16th March, 1981.

1. These Regulations may be cited as the *Defence (Barbados Defence Force Reserve) Regulations, 1981*.

Short
title

2. No person may be enlisted in the Reserve without the prior approval of the Defence Board.

Enlistment
in Reserve.

3. The forms set out in the *First Schedule* (or forms substantially to the like effect) are the forms to be used for the purposes of the Act and these regulations in the cases to which those forms are applicable.

Forms.
First
Schedule.

4. (1) Any person may be enlisted in the first class of the Reserve for a term of not less than 6 months and not more than 3 years.

Term of
enlistment.

(2) A soldier may re-engage in the first class of the Reserve for a term of not less than 6 months and not more than 3 years, commencing at the expiration of his then current engagement.

(3) Any person may be enlisted, or a soldier of the second class of the Reserve may re-engage, in the second class of the Reserve for a term commencing,

(a) in the case of enlistment, with the person's date of attestation; or

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(b) in the case of re-engagement, at the expiration of the soldier's current engagement, and ending on his fifty-fifth birthday.

Duty of recruiting officer.

5. (1) The recruiting officer

(a) shall satisfy himself that the person applying to enlist in the Reserve understands the contents of the notice paper and the conditions of enlistment;

(b) shall read or cause to be read to the person referred to in sub-paragraph (a), the question set out in the attestation paper and must ensure that the answers are duly recorded on the attestation paper;

(c) shall warn the person referred to in sub-paragraph (a) that if he knowingly gives any false answers to the questions put to him in the attestation paper he is liable to be punished in accordance with the Act.

(2) The person referred to in paragraph (1) shall sign the declaration set out in the attestation paper as to the truth of the answers given therein; and the recruiting officer shall administer to that person the oath of allegiance set out in the attestation paper.

(3) If a person referred to in paragraph (1) objects to being sworn and

(a) states as a ground of his objection

(i) that he has no religious belief,

(ii) that the taking of an oath is contrary to his religious belief; or

(b) it is not reasonable to administer an oath to the person in a manner appropriate to his religious belief, the person shall be required to make a solemn affirmation instead of taking the oath.

Reserve.

6. (1) Upon signing the declaration in the attestation paper and upon taking the oath, or, as the case may be, making the solemn affirmation, the person becomes a soldier of the Reserve.

(2) The recruiting officer shall sign the attestation paper in confirmation that the requirements of the Act and these regulations have been complied with; and shall deliver it duly dated to the officer in charge of the records of the Reserve who shall sign it in the appropriate place.

(3) The signing of the attestation paper by the Officer in charge of the records of the Reserve signifies that the soldier referred to in paragraph (1) is finally approved for service.

7. (1) In relation to the sections of the Act set out in the first column of Part I of the *Second Schedule* the officer set out opposite thereto in the second column is the competent military authority.

Competent
military
authority.
Second
Schedule.

(2) In relation to any reason set out in the first column of Part II of the *Second Schedule* the officer specified in the second column opposite thereto is, for the purposes of section 206 of the Act, the competent military authority.

8. (1) The Officer in charge of the records of the Reserve may authorize the substantive promotion of a soldier.

Promotion.

(2) A soldier who is serving on the posted or attached strength of a unit may be promoted only on the recommendation of the commanding officer of the unit.

(3) The commanding officer of a unit may appoint a soldier to hold an acting rank in order to fill a vacancy on the authorized establishment of the unit.

9. Every person appointed to the substantive rank of warrant officer is entitled to receive a warrant in the form set out in the *Third Schedule*, signed by the Chairman, and the Chief of Staff, of the Defence Board.

Warrant
officer.
Third
Schedule.

10. In case of inefficiency or unsuitability

Reduction
in rank.

(a) a warrant officer or non-commissioned officer may be reduced in rank by an officer in executive command not below the rank of colonel;

(b) a non-commissioned officer may be reduced in rank by an officer in executive command not below the rank of lieutenant-colonel;

- (c) a soldier holding acting rank may be ordered by his commanding officer, if he is an officer in executive command not below the rank of major, to relinquish the acting rank and revert to his substantive rank or any lower acting rank.

Discharge. 11. For the purposes of section 206 (1) of the Act, the grounds upon which a soldier of the Reserve may be discharged are

- (a) disobedience to orders, neglect of duty or misconduct as a soldier;
- (b) other misconduct, including conviction by a civil court on a charge that, in the opinion of his commanding officer, renders it undesirable for him to continue serving as a soldier;
- (c) failure to complete training liability;
- (d) medically unfit for service;
- (e) compassionate grounds;
- (f) inefficiency;
- (g) services no longer required for any reason not mentioned in paragraphs (a) to (f).

Training. 12. (1) Every officer and soldier of the first class of the Reserve shall, in every year, undergo the following periods of training

- (a) an annual camp of 14 days;
- (b) an annual range course;
- (c) daily training amounting in the case of officers to 20 days and in the case of soldiers to 15 days; and
- (d) 40 evening training periods of 3 hours each.

(2) Notwithstanding paragraph (1), an officer or soldier may, with the approval of his commanding officer, interchange daily training and evening periods on the basis that 3 training periods are the equivalent of a day's training and vice versa.

(3) Every officer and soldier of the second class of the Reserve shall, in every year, undergo the following periods of

training unless granted leave or otherwise exempted by his commanding officer

- (a) an annual range course; and
- (b) daily training amounting to 10 days.

13. (1) The Chief of Staff may, on the recommendation of the commanding officer of an officer or soldier of the first class of the Reserve, authorise the attendance of the second mentioned officer or soldier, as the case may be, at a course of instruction or on attachment to a unit of (the naval, military or air forces of any country). Attendance.

(2) Any officer or soldier who attends any course or attachment exceeding 1 week is not liable to attend annual camp during the training year in which the course or attachment is carried out.

14. (1) The place and time appointed for the training of any officer or soldier of the first class of the Reserve at annual camp may be notified by means of a public notice exhibited at the headquarters of the sub-unit to which the officer or soldier concerned belongs, or, if he does not belong to any sub-unit, at the headquarters of the unit to which he belongs. Public notice of training.

(2) A notification referred to in paragraph (1) is sufficient notice of the time and place appointed for training without any personal notification being made to the officer or soldier.

(3) For the purposes of section 200(1) of the Act, the place where an officer or soldier of the second class of the Reserve shall attend when called out on permanent service is the headquarters of the Barbados Defence Force Reserve.

15. For the purposes of section 200(1) of the Act, the place where an officer or soldier of the first class of the Reserve shall attend when called out on temporary service or on permanent service is the headquarters of the sub-unit to which he belongs, or, if he does not belong to a sub-unit, the headquarters of the unit to which he belongs. Place of attendance.

Report in
change of
address.

16. (1) Every officer and soldier of the Reserve shall report any change in his permanent address to the officer commanding his unit or sub-unit, or, if he does not belong to any unit, to the officer in charge of the records of the Reserve.

(2) Every officer and soldier who belongs to the second class of the Reserve shall, in addition to any report made under paragraph (1), report in writing, giving his permanent address, to the officer in charge of the records of the Reserve annually.

(3) Any officer or soldier of the Reserve who fails to comply with this regulation is liable on summary conviction to a fine of \$50.

Medical
attention.

17. Whenever the Barbados Defence Force Reserve is on permanent or temporary service or when attending annual camp, or other training period the officers and soldiers are entitled to free medical attention and treatment.

FIRST SCHEDULE

(Regulation 3)

Form 1

THE BARBADOS DEFENCE FORCE RESERVE NOTICE PAPER

Notice to be given under Section 196 of the Defence Act to a person offering to enlist in the Barbados Defence Force Reserve.

This paper sets out the questions you will be required to answer before the officer who will attest you for the Barbados Defence Force Reserve, and the general conditions of the various engagements.

QUESTIONS TO BE PUT TO THE RECRUIT BEFORE ENLISTMENT

- Q. 1. What is your full name?
- Q. 2. What is your address?
- Q. 3. State, day, month and year of your birth.
- Q. 4. Where were you born?
- Q. 5. What is your nationality now?
- Q. 6. What was the nationality at birth of – (a) yourself? (b) your father? (c) your mother? (d) your wife?
- Q. 7. Are you single, married, widowed, divorced?
- Q. 8. How many children are dependent on you?
- Q. 9. What is your trade or calling?
- Q. 10. Do you belong to, or have you ever served in, any naval, military or air force or in any police force? If so state which, and the periods of service and the reasons for and dates of discharge.
- Q. 11. Have you ever been cashiered, dismissed, discharged with disgrace, with ignominy or for misconduct from any naval, military or air force or from any police force?
- Q. 12. Have you truly stated the whole, if any, of your previous service?
- Q. 13. Have you at any time been found guilty by any civil court of any offence? If so, give particulars.
- Q. 14. Have you ever been rejected for service in any naval, military or air force or in any police force? If so, on what grounds?
- Q. 15. Have you received a notice paper setting out the questions to be answered on attestation, and the general conditions of the engagement to be entered into, and do you understand the contents of the notice paper and wish to be enlisted?
- Q. 16. Are you willing to serve in the Barbados Defence Force, if the force requires your services, for a term of years?

On signing the declaration and taking the oath or making a solemn declaration you will become a member of the Barbados Defence Force Reserve and subject to discipline under the *Defence Act, Cap. 159*.

GENERAL CONDITIONS OF ENGAGEMENT

1. You will be enlisted for part-time service in such Forces as may be raised under the *Defence Act*, for such time as is agreed on attestation, if your services are required.

2. You will be enlisted in the rank of private. Subsequent promotion will depend on vacancies in the establishment but if you had prior service in a Commonwealth force such service will be considered.

3. When you have been enlisted you will be subject to the provisions of the *Defence Act, Cap. 159*, and you will be required to carry out whatever duties may be ordered by those in authority over you. You will be liable to be called out to serve under the rules and regulations pertaining to the regular Forces at any time if by reason of invasion or war or apprehended invasion or war, or by

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reason of any internal emergency threatening the security of life or property the Governor-General by proclamation or the Defence Board calls out the Reserve for actual service.

4. No guarantee can be given that you will be employed on any particular duties but where you are enlisted with a view to performing particular duties or to being trained in a particular trade, you will be employed on those duties or, as the case may be, trained and employed in that trade, so far as the requirements of the service permit.

5. You may be discharged at any time during your engagement by order of a competent military authority as a result of irregularities concerning your enlistment, for disobedience of orders while on duty, neglect of duty, misconduct or other sufficient cause.

6. If at the time when your term of service expires you are on actual service as stated in paragraph 3, you will not be entitled to be discharged until such time as your actual service is determined.

Form 2

THE BARBADOS DEFENCE FORCE (RESERVE) ATTESTATION PAPER

Army No. *Nature of Engagement*¹ *years in the Reserve.*

General Instructions for completing the Attestation Paper

1. The recruit will first be given a copy of the notice paper.
2. Any alterations in this attestation paper will be initialled in ink by the recruiting officer.
3. The recruiting officer will delete all paragraphs referring to types of engagement which are not appropriate.

Under the provisions of sections 33 and 68 of the *Defence Act, Cap. 159* if a person knowingly makes a false answer to any of the questions contained in the attestation paper, he is liable to punishment.

QUESTIONS TO BE PUT TO THE RECRUIT BEFORE ENLISTMENT

Q. 1. What is your full name? (a) Christian or Forenames (b) Surname

.....

Q. 2. What is your address?

.....

.....

Q. 3. State the day, month and year of your birth.

.....

Q. 4. Where were you born? Q. 5. What is your nationality now?

.....

Q. 6. What was the nationality at birth of:

(a) yourself? (b) your father?

(c) your mother? (d) your wife/husband?

Q. 7. Are you single, married,
widowed, divorced?
(state which).

Q. 8. How many
children are
dependent
on you?

Q. 9. What is
your trade or
calling?

.....

.....

Q. 10. Do you belong to, or have you ever served in any naval, military or air force or in any police force? If so, state which, and the periods of service and the reasons for and dates of discharge²?

.....

.....

Q. 11. Have you ever been cashiered, dismissed, discharged with disgrace, with ignominy or for misconduct from any naval, military or air force or from any police force?

.....

.....

Q. 12. Have you truly stated the whole, if any, of your previous service?

.....

.....

.....

Q. 13. Have you at any time been found guilty by a civil court of any offence? If so, give particulars.

.....

.....

.....

Q. 14. Have you ever been rejected for service in any naval, military or air force or in any police force? If so, on what grounds?

.....
.....

Q. 15. Have you received a notice paper (.....) setting out the questions to be answered on attestation, and the general conditions of the engagement to be entered into? Do you understand the contents of the notice paper and wish to be enlisted?

Q. 16. Are you willing to serve in the Barbados Defence Force Reserve, if the Force so long requires your service, for a term of years?

SOLEMN DECLARATION

I, do solemnly declare that the above answers made by me to the above questions are true, and that I am willing to fulfil the engagements made.

.....
(Date) (Signature of recruit) (Signature of witness)

**OATH TO BE TAKEN/AFFIRMATION TO BE MADE³ BY RECRUIT
ON ATTESTATION**

I, swear by Almighty God/do solemnly, sincerely and truly declare and affirm³ that I will be faithful and bear true allegiance to Her Majesty Queen Elizabeth the Second, Her Heirs and Successors, and that I will, as in duty bound, honestly and faithfully defend Her Majesty, Her Heirs and Successors, in person, crown and dignity against all enemies, and will observe and obey all orders of Her Majesty, Her Heirs and Successors, and of the officers set over me.

CERTIFICATE OF RECRUITING OFFICER

The recruit named in the attestation paper was cautioned by me that if he/she knowingly made any false answer to any of the questions in the attestation paper he/she would be liable to be punished as provided in the *Defence Act, Cap. 159*.

The questions were then read to the recruit in my presence.

I have taken care that he/she understands each question, and that his/her answer to each question has been dutily entered.

I have taken care to see that the recruit has received a copy of the notice paper and I am satisfied that he/she is fully aware of the terms and general conditions of service on which he/she has entered.

I am satisfied from the evidence produced by the recruit that he/she (has) (has not)³ attained the age of 18 years.

The said recruit has made and signed the declaration and taken the oath/made a solemn affirmation³ before me at
on this day of19

.....
(Signature and rank)
Recruiting Officer.

Identification particulars of on enlistment.

Age years months. Eyes Hair
(to be determined by the examining medical officer)

Height metres Distinctive marks, and marks
(without boots/shoes, to indicating congenital peculiarities
nearest centimetre) or previous disease.

Weight kilograms
(without boots/shoes)
Description of features.

.....

* Religious denomination

CERTIFICATE OF MEDICAL EXAMINATION

I/WE have examined this recruit in accordance with current instruction and have assessed him as follows:

P	U	L	H	E	E	M	S
				-	-		

Date

Place

.....
(Signature(s) of Medical Officer(s))

CERTIFICATE OF APPROVING OFFICER

I certify that this attestation paper of the abovenamed recruit is properly completed and that the required forms relative to his/her enlistment appear to have been complied with. I accordingly approve his/her enlistment in the Barbados Defence Force (Reserve).

Date

Place

.....
(Signature of approving Officer)

NOTES FOR RECRUITING OFFICERS

1. Insert type of engagement.
2. If the recruit has former service he is to be asked particulars of his former service, and will produce, if possible, all certificates issued on discharge. All certificates will be returned to the recruit and certificates will be conspicuously endorsed in red ink that he has been enlisted into the Barbados Defence Force (Reserve).
3. Delete whichever is inappropriate.

SECOND SCHEDULE

Part I

<i>Section</i>	<i>Purpose</i>	<i>Competent Military authority</i>
195(1)(c)	Accepting soldier of second class of the Reserve for service in first class of Reserve	Chief of Staff
196(4)	Re-engagement	Officer-in-charge of Records

Part II

<i>Reason</i>	<i>Competent Military authority</i>
Inefficiency –	
(a) During the first 6 months of service	Commanding Officer
(b) At any other time	Chief of Staff
Services no longer required	Chief of Staff
Misconduct	Chief of Staff
Conviction by civil court	Chief of Staff
Medically unfit	Commanding Officer
Compassionate grounds	Chief of Staff
Unable to qualify for a trade	Commanding Officer
Termination of engagement	Commanding Officer
Final approval of attestation withheld	Recruiting Officer
Improper enlistment	Commanding Officer
False answer on attestation	Chief of Staff

THIRD SCHEDULE

(Regulation 9)

FORM OF WARRANT TO WARRANT OFFICER
THE BARBADOS DEFENCE FORCE
WARRANT

The Defence Board.

To:

By virtue of the Authority granted to us under the *Defence Act* we do hereby
Constitute and Appoint you the said.....
to be a Warrant Officer in the Barbados Defence Force Reserve from the
..... day of 19
and to continue in the said Office during the pleasure of the Defence Board. You
are therefore carefully and diligently to discharge your Duty as such by doing
and performing all manner of things thereunto belonging, as required by or
under the *Defence Act*, or any regulations made thereunder, and you are to
observe and follow such Orders and Directions as you shall receive from your
Commanding, or any other superior Officer, according to the Rules and
Discipline of War.

Given under our Hand this day of 19

.....
Chairman, Defence Board.

.....
Chief of Staff.

.....
Warrant Officer.
Barbados Defence Force Reserve